



## **Coos Library Board Meeting Minutes**

**Thursday, March 1, 2018 2:00-4:00pm**

**Bandon Public Library**

### **ATTENDANCE:**

Board members: Doug Wuerth, Tara Johnson, Frances Smith, Laurie Nordhal, Horty Joyce, and Robyn Greenlund.

Directors: Rosalyn McGarva, Sami Pierson, Teresa Lucas, Haley Lagasse, Barbara Caffey, Joanie Bedwell, Betty Vaughn, Ellen Thompson, and Jennifer Croft.

#### **I. Call to Order**

Doug Wuerth, Board Chair, called the meeting to order at 2:07pm.

#### **II. Introductions**

Introductions of those in attendance were made.

#### **III. Approval of minutes from Nov. 16, 2017 meeting**

Moved by Frances Smith, approved unanimously.

#### **IV. CLB Application & Appointment Process Overview**

A handout detailing the process for admitting a new Coos Library Board member was distributed. The handout was composed by Jennifer Croft and includes the steps to take in order to fill board vacancies in a more efficient and timely process.

#### **V. Overview of Public Meetings & Records Law**

An information sheet created for the CLB by Mr. Josh Soper, previous County Counsel, that explains the Oregon's public meetings & records laws was distributed. Board members were advised to review the document and keep in mind that they are subject to the law.

#### **VI. Allocation Formula Committee**

After some discussion, the Coos Library Board voted to form a committee that will revisit the way library district tax funds are allocated. The motion was proposed by Tara Johnson, seconded by Robyn Greenlund, and approved unanimously. Doug Wuerth, Carol Ventgen (in absentia), and Horty Joyce all volunteered to serve and were assigned to be on the committee.

## **VII. ESO Report**

### **A. Budget for FY 2018-2019**

Jennifer Croft distributed copies of a summary of the proposed budget along with an additional spreadsheet containing proposed ESO costs for the budget year. The board then discussed the matter while the ESO Director explained costs, justified budget items and answered questions. Tara Johnson moved to approve the budget as presented, Robyn Greenlund seconded the motion and the new budget was approved unanimously by the Coos Library Board.

### **B. Strategic Planning**

Jennifer Croft informed the board of the intention of the CCLSD Directors group to begin the strategic planning process for the library district. The ESO Director also mentioned that some amount of public involvement was desired in this process, and several options for this were discussed.

### **C. Title Wave**

This year's title wave guest speaker will be Gregg Hurwitz, author of the Orphan X trilogy. He will be making an appearance at four of the Coos Libraries (North Bend, Coos Bay, Lakeside, and Bandon) and then will travel to our Coastline partner library in Port Orford for an appearance there as well.

### **D. Library Computer Upgrades**

The CCLSD Director's group voted to recommend allowing a loan of up to \$5000 worth of computer equipment to any of the CCLSD libraries for recommended technology upgrades. The requesting library has four years to reimburse the ESO, and the equipment would remain property of the ESO (City of Coos Bay-ESO) until the cost of the loaned equipment is recovered. Frances Smith moved to accept the recommendation of the Director's group, Tara Johnson seconded the motion and it was approved unanimously.

## **VIII. Directors' Reports**

Bandon - Rosalyn MCGarva reports that their staff picks project which is being paid for by donations through Razoo has been very successful.

North Bend - Haley Lagasse reports she is settling in to her new position as Director and that she soon will also begin the strategic planning process. Additionally, they are working with city of North Bend to address some maintenance issues at the library. She further reports that March is poetry month, and they have a concert planned for April 5th, their recent South Coast Poetry reading had 60 attendees, and they have a Friends of the Library sale scheduled for March 17th.

Myrtle Point - Barbara Caffey - Their Dolly Parton Imagination Library program is very popular, and they just signed up their 29th child.

Powers - Joanie Bedwell - Valentines Bingo last month raised \$250, they're gearing up for summer reading, and their Friends group is working toward a library expansion.

Dora - Betty Vaughn - Settling back in at work, is starting this month going in two days a week. Staff has been very supportive. Looking forward to Kanopy.

Coos Bay - Ellen Thompson - The building still sinking, but the new exterior paint looks nice. Oregon battle of the Books, tonight is Dr. Seuss night at 6:00. Double header with Traveling Historian. There are 60 veterans signed up to receive commemorative lapel pins on March 29th. March 31 is their annual adult spelling bee fundraiser. Doug Wuerth will be acting as wordmaster. CB Friends brought in \$1100 at last month's book sale.

**IX. Adjournment - 3:50 pm - Next meeting TBD**